

## KINGSVILLE TOWNSHIP TRUSTEES REGULAR April 22, 2020

The April 22, 2020 regular meeting of the Kingsville Township Board of Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Copies of the April 8, 2020 regular meeting minutes were not available.

**CORRESPONDENCE:** Received a check for \$500.00 from OTARMA Cares with an email that it was to be used for COVID 19. Karl Brunell made a motion to have the funds allocated to the fire/ems for COVID PPE supplies. Mike Cliff seconded the motion; all yes.

**FINANCIALS:** Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

**DEPARTMENT REPORTS:** Road/Service: Since the last meeting, Scott and I have both used some sick time. We worked 6 hours of overtime each, ditching on Brydle Road. Jim has been keeping up with the Cemeteries and Park. We finished out the week of 4/6 ditching on Brydle Road. Scott ran the maintainer on Fox, Brydle, and Kingsbury Roads. We made a list of the road signs that need to be replaced. There are a total of 47 signs that are not up to standards or are in poor condition. We had the plows and spreaders back on the trucks for about a week. We did go out and put some sand down on the morning of the 16th. Most of the supplies and tools that I ordered are here. We have done more organizing in the shop. John Boczar had someone address the water leak. It's fixed, but I don't know for how long. All they did was put RTV on it. I had hoped they would re-flash that area.

The throttle cable on the boom mower is replaced. The tractor is functional. We are waiting for the dealer to get us a shipping label to be able to send the dash out for repair. We calibrated the sprayer and purchased herbicide. We will spray the driveway in the Cemetery and add stone to it. Later on, I plan to spray guard rails. Brobst is planning to start cutting trees on Fox tomorrow. I called Suit Kote. I still was not able to get a definitive price for dust control, as they are still shut down due to COVID 19. The rental excavator has arrived. We will continue to ditch on Brydle Road. Kingsville Towing said they would move the machine for us. I also plan to use it on Wright St. and in the old Cemetery, if time allows. Are you putting the stone bid out? When does the new dumpster get here? Have you upped the limit on the Circle K cards? Cemetery: We got a compliment from a Sexton of another township on how nice Lulu looks. Jim and Scott cut up a tree that fell in the Cemetery. Fire/EMS: Runs as of 4/05/2020 were 205 EMS – 163 was Mutual Aid provided. There were 8 EMS calls, 1 fire call // no changes to Conneaut, 5 fire calls, 14 EMS calls with 4 additional EMS to North Kingsville, Monroe had 2 EMS and 2 Fire calls, Sheffield had 4 EMS and 3 Fire calls with two additional EMS runs and Ashtabula Township had 1 EMS. Chief West spoke with J. Branch about possible renovation and internal improvements/addition to the Fire Hall. More information to come when able to meet again and properly discuss the utilization of buildings fund if approved once information is submitted. The department is still waiting on change order to be able to contact contractors for estimates and plans due to department lock down. Fire Chief had thought about initiating contact and starting the process but do not want to put any contractor in an uncomfortable situation with the global pandemic to come to the station. No Fire Inspections have been done due to lock down quarantine. All Personnel have completed required training on or before required date. The 4/19 -5/2/20 schedule has all shifts filled 100%. No overnight shifts scheduled and 2 of 2 after hour's calls were made with no mutual aid required. The new schedule will be sent out on 4/22 and expected back on 4/29 by employees the computer aided dispatch / MARCS equipment that was approved last meeting was ordered from Northeastern Communications. The Emergency Reporting System/Health EMS problem with the CAD link was solved via tech support. All of the fire reports are up to date and sent to OFIRS. (Ohio Fire Incident Reporting Service) Squad 619 has received its spring waxing. Engine 621 had its automatic drain control valve

on pump replaced, in house by our tech. The exhaust was fixed in house on the Brush Truck 604. The parts were purchased and delivered by Lakeshore Auto Parts. The department will need an approval for Fire Recovery USA resolution to be passed. As well as service agreement. Personnel continue to don PPE on each call and/or when in contact with outside sources. Zoning: Zero new permits. Mike received a call regarding drilling a water well near the Olin Super Fund Site on Creek Road.

**NEW BUSINESS:** 1) Karl Brunell made a motion to allow the use of the park on July 25 for a back pack outreach program for the Kingsville 1<sup>st</sup> Baptist Church. Mike Cliff seconded the motion; all yes. 2) Mike Cliff made a motion to use have Dennis Huey purchase flowers for the park not to exceed \$300.00. Karl Brunell seconded the motion; all yes 3) Jim Branch made a motion to adopt Resolution 2020-007 to have Kingsville Township become a part of Deferred Comp and to sign the Adoption agreement so that this can be set up. Karl Brunell seconded the motion. On the call of roll: Jim Branch –Yes, Karl Brunell – Yes and Mike Cliff – Yes. 4) Jim Branch made a motion to adopt Resolution 2020-008 to change the indigent burial policy to \$1000.00 and have the funeral home purchase grave marker and the township be responsible for the burial cost if there is no kin. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Yes, Karl Brunell – Yes and Mike Cliff – Yes. 5) Jim Branch made a motion to adopt Resolution 2020-009 for the Township to start soft billing for all MVA. There will be no cost to the township. The billing company would receive a percentage of the billing. Karl Brunell seconded the motion. On the call of roll: Jim Branch –Yes, Karl Brunell – Yes and Mike Cliff – Yes.

**PUBLIC COMMENTS/CONCERNS:**

Karl Brunell told everyone to stay safe.

Karl Brunell made a motion to adjourn the regular meeting of the April 22, 2020 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

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Karl Brunell, Chairman

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Sarah Patterson, Fiscal Officer